

## Notice of Finance & Personnel Committee Meeting

### MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

Committee Members are hereby summoned to attend the following meeting:

Meeting of	<b>Finance and Personnel Committee</b>
Time	<b>7.00pm</b>
Date	<b>Wednesday 12<sup>th</sup> November 2025</b>
Place	<b>Town Hall, First Floor Meeting Room, Bow Street, Langport</b>

Councillors will be discussing all the items listed on the Agenda

**Gerard Tucker**

**Town Clerk**  
6<sup>th</sup> November 2025

**7.00pm**      **Public Question Time Session (limited to 15 minutes in total)**

#### **Questions and comments from members of the public**

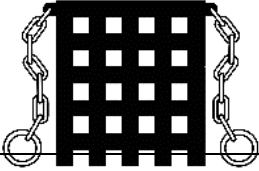
This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments in relation to any matter affecting this committee. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

<b>Committee Members</b>	
Cllr Sean Dromgoole	Cllr Stephen Glas
Cllr Sarah Peterkin	Cllr Michele Crumb
Cllr Alan Wilson	Cllr Alan Donald

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on recording of meetings by clicking [HERE](#)

Please note that members of the public exercising their right to speak during Public Question Time may be recorded



## Finance and Personnel Committee – **A G E N D A**

**FP2025/27 To receive Apologies for Absence and to approve the reasons given.**  
(LGA 1972 s85 (1))

**FP2025/28 Declarations of Interests -**

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). *(NB this does not preclude any later declarations)*

**FP2025/29 To approve and sign as a correct record the minutes of the meeting held on Wednesday 10<sup>th</sup> September 2025 (LGA 1972 sch 12, para 41 (1))**

*Grants – A total of £9,124 has been included in the 2025-26 budget for grants. To date, £3,675 has been committed. Therefore £5,449 remains. Applications for grants received amount to £14,950*

**FP2025/30 To receive requests for Grant Awards:**

**Regular Funding of amounts *less* than £1,000**

- a. Transition Langport – a request for a £450 towards projection equipment has been received

**FP2025/31 To Receive requests for Grant Awards:**

**Funding amounts of *more* than £1,000**

- b. Langport and Huish Episcopi Memorial Field Committee request £6,000 as a contribution towards their general running costs.
- c. The Angel – a request has been received for a £7,500 contribution towards the employment of a Community Connector based at The Angel
- d. Huish Primary School – A request for £1,000 has been received for educational enrichment activities

**FP2025/32 To request the movement of earmarked reserves**

- a. To consider viring £15,000 (the full amount) from the Cocklemoor Path earmarked reserve to the Cocklemoor Maintenance budget to offset costs incurred.
- b. To consider viring £10,000 (the full amount) from the Cemetery Wall earmarked reserve to the Cemetery budget to cover the costs of wall maintenance.

**FP2025/33 To receive the Income and Expenditure for October, together with the balances of all accounts.**

**FP2025/34 To receive a budget monitoring summary for the financial year to date.**

**FP2025/35 To receive the draft budget for the year 2026/27**

**FP2025/36 Personnel matters**

To receive any matters relating to the employment of council staff. The council reserves the right to follow correct procedures and if required enter in to confidential session.

*Public Bodies (Admissions to Meetings) Act 1960. Local Government Act 1972, sections 100 and 102*

**FP2025/37 Internal Audit recommendations:**

- a. To review the Financial Regulations policy

End of Agenda.

