

Notice of Finance & Personnel Committee Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

Committee Members are hereby summoned to attend the following meeting:

Meeting of	Finance and Personnel Committee
Time	7.00pm
Date	Wednesday 10th September 2025
Place	Town Hall, First Floor Meeting Room, Bow Street, Langport

Councillors will be discussing all the items listed on the Agenda

Gerard Tucker

Town Clerk
4th September 2025

7.00pm **Public Question Time Session (limited to 15 minutes in total)**

Questions and comments from members of the public

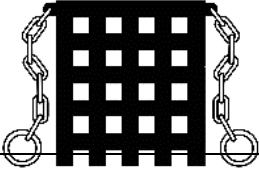
This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments in relation to any matter affecting this committee. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

Committee Members	
Cllr Sean Dromgoole	Cllr Stephen Glas
Cllr Sarah Peterkin	Cllr Michele Crumb
Cllr Alan Wilson	Cllr Alan Donald

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on recording of meetings by clicking [HERE](#)

Please note that members of the public exercising their right to speak during Public Question Time may be recorded



Finance and Personnel Committee – **A G E N D A**

FP2025/14 To receive Apologies for Absence and to approve the reasons given.
(LGA 1972 s85 (1))

FP2025/15 Declarations of Interests -

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). *(NB this does not preclude any later declarations)*

FP2025/16 To approve and sign as a correct record the minutes of the meeting held on Wednesday 18th June 2025 (LGA 1972 sch 12, para 41 (1))

Grants – A total of £10,250 has been included in the 2025-26 budget for grants. If the application below are approved, £7,400 remains.

FP2025/17 To receive requests for Grant Awards:

Regular Funding of amounts *less* than £1,000

Applications have been received from: Langport Food Bank request for £750 to support the gathering and redistribution of food to people in need living within the locality.

FP2025/18 To Receive requests for Grant Awards:

Funding amounts of *more* than £1,000

No applications have been received for consideration at this meeting:

FP2025/19 To consider the installation of a pétanque court on Cocklemoor, using funds currently held in the Langport Town Trust account.

FP2025/20 To consider the purchase of six new half barrel planters and bedding plants for these and the remaining existing planters.

FP2025/21 To receive a quote from Pete Saunders for the repair of three sections of the Cemetery Wall which have been damaged by vehicles.

FP2025/22 To receive the Income and Expenditure for July, together with the balances of all accounts.

FP2025/23 To receive a budget monitoring summary for the financial year to date.

FP2025/24 To present the market income for June, July and August 2025.

FP2025/25 To present the EV Charging income for the year to July 2025.

FP2025/26 Internal Audit recommendations:

a) That Langport Town Council applies for a Credit Card for Officers to use for council purchases. An verbal update will be presented to the meeting.

b) That Langport Town Council updates their Standing Orders in line with the latest NALC model documents.

End of Agenda.

