

LANGPORT TOWN COUNCIL

Langport Town Hall, Bow Street, Langport TA10 9PR

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Notice of Finance & Personnel Committee Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

Committee Members are hereby summoned to attend the following meeting:

Meeting of	Finance and Personnel Committee
Time	7.00pm
Date	Monday 16th September 2024
Place	Town Hall, First Floor Meeting Room, Bow Street, Langport

Please note that access to this venue requires the use of stairs.

Councillors will be discussing all the items listed on the Agenda

Gerard Tucker

Town Clerk

9th September 2024

7.00pm Public Question Time Session (limited to 15 minutes in total)

Questions and comments from members of the public

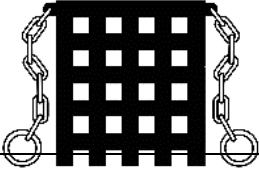
This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments in relation to any matter affecting this committee. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

Committee Members	
Sean Dromgoole	Stephen Glas
Alan Donald	Michele Crumb
Alan Wilson	

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on recording of meetings by clicking [HERE](#)

Please note that members of the public exercising their right to speak during Public Question Time may be recorded



Finance and Personnel Committee – A G E N D A

FP2024/11 To receive Apologies for Absence and to approve the reasons given.
(LGA 1972 s85 (1))

FP2024/12 Declarations of Interests -

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). *(NB this does not preclude any later declarations)*

FP2024/13 To approve and sign as a correct record the minutes of the meeting held on Wednesday 5th June 2024 (LGA 1972 sch 12, para 41 (1))

FP2024/14 To receive requests for Grant Awards:

Regular Funding of amounts *less* than £1,000

An application has been received from an organisation called BLACK, who are requesting £1,000 to provide three day long interventions in Huish Primary and Huish Academy. Their purpose is to support marginalised groups such as refugees and asylum seekers through festivals, performances and workshops.

FP2024/15 To receive financial statements including expenditure against budget for the year 2024/25.

To receive a budget monitoring presentation to the end of August

FP2024/16 To receive reconciled bank reports for all accounts

FP2024/17 To receive a report from Somerset Council entitled Enhanced Highways Maintenance

Somerset Council has published a report and presented to the Clerks Forum the detail of the enhanced highways maintenance programme.

FP2024/18 To receive a report on the anticipated charges to empty both litter and dog waste bins.

Somerset Council has indicated that from April 2025 town and parish councils will be responsible for the costs associated with emptying bins located on council owned land. This additional cost will have to be met by the council. A report indicating the financial implications is attached.

FP2024/19 To receive a report on the burial fees comparison to other Somerset towns. There has not been a review for more than five years.

Langport Town Council is responsible for administering the Cemetery off the A372 (Bridgwater Road). The last review of burial fees and charges was more than five years ago.

FP2024/20 Friday market infrastructure

The task of erecting and dismantling the gazebos for the Friday market has since December 2023 been undertaken by Councillors and volunteers. This is unsustainable in the long-term and ideas on managing this issue are encouraged.

FP2024/21 Langport Town Hall – internal and external lifts

The provision of a lift to ensure disability and mobility compliance within the Town Hall is a priority of Landmark Langport. Langport Town Council has offered its support, a verbal report will be given by the Town Clerk on the progress to date, with an emphasis on financial commitments

FP2024/22 All Saints Church – toilet and kitchenette project

The Chair will provide a verbal update on the progress of this project with an emphasis on future financial commitments that may be required.

FP2024/23 Lengthsman

There are many tasks around the town that would benefit from the input of a maintenance operative in the form of a Lengthsman. The clerk is seeking direction from this committee if the costs associated to employing a part-time person should be worked up and presented to a future budget setting meeting

End of Agenda

