



LANGPORT TOWN COUNCIL
Langport Town Hall, Bow Street, Langport TA10 9PR
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Notice of the Annual Town Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of	Langport Town Council
Time	7.00pm
Date	Tuesday 18th June 2024
Place	First floor meeting room, Town Hall, Bow Street, Langport

Please note that access to this meeting requires the use of stairs, please do let me know if you plan on attending and have mobility issues.

Councillors will be discussing all the items listed overleaf on the Agenda.

Gerard Tucker

Gerard Tucker
Locum Town Clerk
13th June 2024

7.00pm (Prior to the start of the meeting)

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Langport. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration.

¹N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

Reports from County Councillors

The County Councillors are invited to give short oral reports on matters affecting Langport.

Councillors

Sean Dromgoole
Michele Crumb
Robert Crumb
Alan Donald
Stephen Glas

Bill Paterson
Ian MacNab
Sarah Peterkin
Alan Wilson
Cosmin Gherasim

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on recording of meetings by clicking [HERE](#)

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

LANGPORT TOWN COUNCIL – A G E N D A

TC2024/1 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

TC2024/2 Declarations of interests

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

TC2024/3 To approve and sign as a correct record the minutes of the Town Council Meeting held on Tuesday 20th May 2024 (LGA 1972 sch 12, para 41 (1))

TC2024/4 Town Clerk's Oral Report -

including use of delegated powers and update on progress since the last meeting

TC2024/5 To receive a report and proposal to fill the vacant position of Town Clerk

TC2024/6 To receive a Town Hall access report following discussions between Landmark Langport and the Locum Town Clerk.

TC2024/7 To receive written or oral reports from meetings and training attended by councillors on behalf of the Council

TC2024/8 To receive a report and recommendation to change the accounts programme from Rialtas to Scribe

TC2024/9 To receive reports from meetings of working groups

- i Joint parishes
- ii Active Travel
- iii Entertainment and Activities

TC2024/10 Planning

A) Proposal: Proposed erection of an information board.

Location: Great Bow Yard, Great Bow Wharf Bow Street Langport Somerset TA10 9PN

Applicant: Natasha Margetts

Application Type: Listed Building Consent

Application Number: 24/01215/LBC

B) Proposal: Erection of a two-storey extension to the west wing of the existing GP surgery
Location: North Street Surgery North Street Langport Somerset TA10 9RH
Applicant: Mrs Sarah Poyntz-Wright
Application Type : Full Application
Application Number: 24/01074/FUL

TC2024/11 To consider a request received from Landmark Langport.

Correspondence has been received for a rent review on the use of the Town Hall by Langport Town Council, to include payment for the shed to the rear of the property.

TC2024/12 To consider Enhanced Biodiversity for the actions and policies of Langport

Town Council The Natural Environment and Rural Communities Act 2006 puts a duty of public authorities in England to have regard to conserving biodiversity as part of their policy and decision making. The Environment Act 2021 has made changes to the Natural Environment and Rural Communities Act 2006. The duty states that parish and town councils must consider what they can do to conserve and enhance biodiversity

TC2024/13 Finance - To receive the reconciled accounts to 31st May

TC2024/14 To receive the Town Council the 24/25 budget to 31st May.

to review and note the budget information for the year to date as at 31/05/2024 ([Account & Audit Regulations 201](#))

TC2024/15 Finance – Bank Account Balances -

to note the balances of the Council's bank accounts as of 31/05/2024

TC2024/16 Finance – Payments made -

to note items of expenditure made in May.

TC2024/17 Internal Audit Report

To receive Internal Audit report for year ending 30/04/2024

TC2024/18 Finance - To approve the Annual Governance Statement (s.1 of the Annual Governance and Accountability Return 23/24). ([Account & Audit Regulations 2015](#))

- i. To consider each of the assertions on the Annual Governance Statement
- ii. To consider the Accounting Statement

TC2024/19 To receive items of correspondence to include:

- i. Langport Transport Group
- ii. Langport Area Business Group
- iii. Christian leaflet distribution
- iv. MIND in Somerset
- v. Langport and Huish Senior Citizens

TC2024/20 Chairman's Report

Items of information

End of Agenda