



LANGPORT TOWN COUNCIL
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LANGPORT TOWN COUNCIL – Council Minutes

Minutes of the Annual Meeting of Langport Town Council held on Tuesday 17 May 2021 at 7.00pm in the Ground floor meeting room, Langport Town Hall

Present (remote): Councillors

S Tate
R Crumb
A Donald
S Dromgoole

S Glas
I MacNab
A Wilson

In Attendance:

Deborah Speed, Town Clerk. Morag Kelly Deputy Clerk, County Councillors Michael Stanton and Richard Wilkins, District Councillors Clare Aparicio Paul and Tiffany Osborne. Two members of the public and one member of the press were present.

Speaker One expressed concerns about the volume of HGV transport passing through Langport, traffic breaking the 20 mph speed limit and the increase in the fly tipping of tyres.

TC2022/01 Election of Chairman of the Council and Acceptance of Office. (LGA 1972 s14 (1), 15(1&2), 33(1) and 34(1&2))

Councillor Sean Dromgoole was nominated and accepted nomination

Proposed Alan Donald
Seconded Stephen Glas

There were no other nominations.

RESOLVED – that Councillor Sean Dromgoole be elected Chairman of Langport Town Council, unless he resigns or becomes disqualified, shall continue in office until his successor is elected at the next Annual Meeting of the Council in May 2023.

The Chairman signed the Declaration of Acceptance of Office and it was witnessed by the Town Clerk.

TC2022/02 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

There were no apologies for Absence

TC2022/03 Declarations of interests

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

There were no declarations of interest

TC2022/04 Appointment of Vice Chairman of the Council

Councillor Stephen Glas was nominated as Vice Chairman

Proposed: Sean Dromgoole

Seconded: Alan Donald

There were no other nominations

RESOLVED that Councillor Stephen Glas be appointed Vice Chairman of Langport Town Council unless she resigns or becomes disqualified, shall hold office until immediately after the election of the Chairman of the Council at the next Annual Meeting of the Council.

TC2022/05 Co-option of new councillors

Following the uncontested recent election there are four vacancies on the Town Council

- i To agree to fill these vacancies by co-option

RESOLVED to fill the vacancies on the Town Council by co-option

- ii To consider applications for co-option

RESOLVED to co-opt Michele Crumb.

TC2022/06 To approve and sign as a correct record the minutes of the Town Council Meeting held on Tuesday 19 April 2022 (LGA 1972 sch 12, para 41 (1))

RESOLVED - that the minutes of the Town Council Meeting held on Tuesday 19 April 2022 be signed as a correct record.

TC2022/07 Planning applications

- i Planning application No. 20/00834/LBC The Merchants House, The Hill, Langport TA10 9QD

RESOLVED to support application as long as it complies with listed building regulations.

- ii Planning application No.22/01259/TPO White Chapel, The Hill, Langport TA10 9QF

RESOLVED to support application but ask if trees require removing that they are replaced.

TC2022/08 Town Clerk's Oral Report -

including use of delegated powers and update on progress since the last meeting

The Town Clerk reported on the fortnightly Town and Parishes Local Government Reorganisation (LGR) meeting. The programme leaders would like to hear from Councillors any questions or queries they may have on programme and any items to be included in the next Conference. On Sunday 25th June at 11am there will be a service at St Mary's Church, Huish Episcopi to celebrate the fifty year anniversary of the issue of a stamp showing the churches tower .All councillors are invited.

The Town Clerk had sent a list of training opportunities to Councillors. Included in the list is training for the new Code of Conduct

Somerton and Langport Rotary Club contacted the Town Clerk to offer installing a Happy to Chat bench in the town

TC2021/09 To receive written or oral reports from meetings and training attended by councillors on behalf of the Council

- There were no reports from meetings or training attended by councillors

TC2021/10 Standing Orders

to review and approve Town Council's Standing Orders.

RESOLVED to accept amendment

TC2022/11 Financial Regulations

to review and approve Town Council's Financial Regulations

RESOLVED to Financial Regulations

TC2022/12 Terms of reference for Committees

to review terms of reference for

- Finance and Personnel

RESOLVED to adopt the terms of reference for the Finance and Personnel committee.

- Tourism and Marketing

RESOLVED to adopt the terms of reference for the Tourism and Marketing committee.

TC2022/12.1 Terms of reference for working groups

- Climate Emergency
- OPAL (Outdoor Pursuits around Langport)
- Joint Parishes

RESOLVED to adopt the terms of reference for these working groups.

TC2022/13 To appoint Councillors the following Committee

- Finance and Personnel. (Chairman and Vice-Chairman plus 4 Councillors). Current members Committee Chair N French, S Tate, C Dunn, A Donald and S Glas

RESOLVED to appoint Councillors S Dromgoole, Stephen Glas, Alan Donald, Michele Crumb and Alan Wilson to the Finance and Personnel committee.

- ii. Tourism and Marketing. (Chairman and Vice-Chairman). Current members Committee Chair S Tate, I MacNab, S Glas (Footpath Liaison Officer), A Donald, V Saunders, H Sheerman. Representatives from Huish Episcopi Parish Council, Langport Area Business Group, Langport Information Centre lead volunteer and Market Coordinator

RESOLVED to appoint Councillors Sean Dromgoole, Stephen Glas, Robert Crumb, Alan Donald and Ian MacNab to the Tourism and Marketing committee .

TC2022/14 To appoint Councillors as representatives to outside bodies and Councillor offices

Outside Body	
Abattoir Liaison Group	Sean Dromgoole
Annie Tite Fund	Robert Crumb
Langport & Huish Episcopi Memorial Field	Sean Dromgoole & Michele Crumb
Somerset Association of Local Councils	Stephen Tate
Sir Edward Hext Almshouses	Ian MacNab
Langport Information Centre Steering Committee	Sean Dromgoole
Market Town investment Group	Ian MacNab & Robert Crumb
Langport Area Business Group	Steve Glas
Cocklemoor Community Trust CIO	Ian MacNab
Curry Rivel Active Travel Group	Robert Crumb & Sean Dromgoole
Councillor Offices	
Footpaths Liaison Officer	Steve Glas
Grit Bin Monitor	Steve Glas
Flood Warden	Ian MacNab
Climate Champion	Sean Dromgoole
Litter Pick Organiser	Robert Crumb

RESOLVED to appoint Councillors as representative to outside bodies and Councillor offices as listed above

TC2022/15 Town Council Policies

to review and approve the Town Council's Code of Conduct Policy

RESOLVED to adopt the Code of Conduct policy

TC2022/16 Assets Register

to review Town Council's Asset Register

RESOLVED to accept the Assets Register

TC2022/17 General power of Competence

To review the Town Council’s eligibility for the use of the General Power of Competence

RESOLVED that Langport Town Council does not meet the eligibility criteria to use the General Power of Competence

TC2022/18 Community Transport

To approve the Town Council working towards establishing a Community transport scheme.

RESOLVED to support working towards establishing a Community Transport scheme

TC2022/19 Bank Mandate

to review Bank account signatories currently Cllrs Saunders, Donald, Glas and French. To authorise the Town Clerk to amend signatories on the Bank Mandate and to appoint additional councillors as signatories.

RESOLVED to authorise the Town Clerk to amend signatories on the Bank Mandate and appoint Councillors Sean Dromgoole, Michele Crumb and Ian MacNab as additional signatories.

TC2022/20 Town Council Year 2022/23 Year to Date Budget - to review and note the budget information for the year to date as at 30/04/2022 ([Account & Audit Regulations 2015](#))

RESOLVED - To note

TC2022/21 Finance – Bank Account Balances - to note the balances of the Council’s bank accounts as of 30/04/2022

RESOLVED - To note

TC2022/22 Finance - Accounts for Payment and Income - to note items of expenditure and income for April.

RESOLVED - To note

TC2021/23 Chairman’s Report -
items of information

To extend a welcome to Alan Wilson as a new elected Town Councillor and Michele Crumb as a co-opted member.

To express a thank you to the former Chair, Stephen Tate.

Meeting closed 8.35pm

Signed:

Date: