



Council Committee Minutes

Minutes of the meeting of Langport Town Council's Finance & Personnel Committee held virtually on Wednesday 15 July at 6pm

Present:

Cllr Saunders (ex-officio)

Cllr Donald

Cllr Dromgoole

Cllr French

In Attendance:

Deborah Speed -Town Clerk. There were 3 members of the public or press present.

Councillor French not in attendance so Councillor Dromgoole agreed to chair meeting

FP2020/01 To receive Apologies for Absence and to approve the reasons given. (LGA 1972 s85 (1))

Apologies were received from Cllr Tate.

FP2020/02 Declarations of Interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). *(NB this does not preclude any later declarations)*

Councillor Dromgoole declared an interest Agenda Item FP2020/04 II as her husband is President of Cricket Club.

FP2020/03 To approve and sign as a correct record the minutes of the Finance and Personnel Meeting held on Wednesday 11 March 2020 (LGA 1972 sch 12, para 41(1))

RESOLVED – that the minutes of the Meetings held on Wednesday 11 March 2020 be signed as a correct record.

FP2020/04 Grant funding applications received

- I. To discuss the grant application received from Langport and Huish Senior Citizens Club – agreed to make grant
- II. To discuss the grant application from Huish & Langport Cricket Club – agreed to make grant

Councillor French joined the meeting. Agreed for Councillor Dromgoole to continue to chair meeting

III. To agree the grant offer to The Angel

Agreed to offer Langport and Huish Senior Citizens Club, Huish & Langport Cricket Club and The Angel a grant of £500 each.

FP2020/05 Internal Audit – to receive internal audit report for 2019/20
Issues raised: 2 signatures from Councillor bank signatories on every invoice
Invoices for income received

RESOLVED to accept internal audit report

FP2020/06 Staff in Confidence

Staffing update – both the Town Clerk and Administrator are working from home and receiving a home working allowance.

As the Administrator has reduced her hours, there is money in the salaries budget to use. Agreed to allow Town Clerk to suggest best way for this money to be used.

Meeting closed at 7.20 pm

Signed:

Date: