



Notice of the next Finance & Personnel Committee Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

Committee Members are hereby summoned to attend the following meeting:

Meeting of	Finance and Personnel Committee
Time	6.00pm
Date	Wednesday 2 December 2020

Councillors will be discussing all the items listed on the Agenda

Deborah Speed

Deborah Speed
Town Clerk
25 November 2020

This meeting is to be held virtually hosted on Zoom with remote attendance. (The Local Authorities(Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020 to allow local councils to meet remotely)

The information you require to join this Zoom meeting is:

<https://us02web.zoom.us/j/5103955758?pwd=bjJQMXd2c3NEcW5CZld4OTk1MHduQT09>

Meeting ID: 510 395 5758
Passcode: 8BuFGD

If the public wish to make a comment or ask the council a question, this must be emailed to the Town Clerk at least 24 hours in advance.

Finance & Personnel Committee

Committee Members	
Nicola French	Stephen Glas
Alan Donald	Valerie Saunders
Janie Dromgoole	

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on recording of meetings by clicking [HERE](#)

Please note that members of the public exercising their right to speak during Public Question Time may be recorded

Finance and Personnel Committee – A G E N D A

FP2020/15. To receive Apologies for Absence and to approve the reasons given.

(LGA 1972 s85 (1))

FP2020/16. Declarations of Interests -

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). *(NB this does not preclude any later declarations)*

FP2020/17. To approve and sign as a correct record the minutes of the Finance and Personnel Meeting held on Wednesday 7 October 2020

(LGA 1972 sch 12, para 41(1))

FP2020/18. Grant funding applications received

I. Community Transport

FP2020/19. Website

to review website upgrade

FP2020/20. Draft budget 2021/22

to review draft budget for year 2021/

FP2020/21. Staff in confidence

Staff update

End of Agenda