



LANGPORT TOWN COUNCIL – Council Minutes

**Minutes of the Meeting of Langport Town Council
held on Tuesday 16 July 2019 at 7.00pm
in the Ground Floor Meeting Room, Langport Town Hall.**

Present: Councillors:

V Saunders (Chairman)

A Donald

J Dromgoole

C Dunn

S Tate

S Glas

I Macnab

In Attendance:

Deborah Speed, Town Clerk. District & County Councillor Clare Aparicio Paul. There were 7 members of the public and no members of the press present.

Speaker 1: From Transition Langport. Would like to help council achieved their goal of zero carbon emissions by 2030. Agreed to meet with Cllr Tate and arrange to talk to a small committee including Councillors from Huish Episcopi Parish Council

Speaker 2: From Memorial Field Committee to ask Councillors if they were now in a position to grant a further £500 to Memorial Field. A reminder that the Memorial Field Committee is seeking a Secretary, Treasurer and Trustees

TC2019/37 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

Apologies were received from Cllrs Buchy-Dury and French

RESOLVED to accept the reasons given

TC2019/38 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

There were no declarations of interests.

TC2019/39 To approve and sign as a correct record the minutes of the Town Council Meeting held on Tuesday 18 June 2019 (LGA 1972 sch 12, para 41(1))

RESOLVED – that the minutes of the Town Council Meeting held on Tuesday 18 June be signed as a correct record.

TC2019/40 Co-option of new councillors - to consider co-opting new councillors to fill the two vacancies on the Council.

RESOLVED – to co-opt Stephen Williams and Ben Stokes

TC2019/41 Appointment of Vice Chairman of the Council.

Councillor Ben Stokes was nominated and accepted the nomination

Proposed: Councillors Dromgoole

Seconded: Councillor Macnab

There were no other nominations.

TC2019/42 Town Clerk's Oral Report – including use of delegated powers and update on progress since the last meeting

The Environment Strategy survey completed and returned to SSDC

The town clerk attended meeting at SSDC where an update was given on Connect, Petters Way Customer Access Point (CAP) and rollout of similar service to Langport Library. Library staff will be trained on using SSDC website so they are available to assist the public.

SSDC to receive funds from Somerset Business Rates pool and will use these funds for current regeneration schemes and a climate change fund.

Attended SSDC's Local Plan review held in Langport.

Received the following requests for use of Cocklemoor

- Langport Runners barbeque for runners and their families on Saturday, 31st August
- Langfest on 14th & 15th September

Councillors were happy to grant both requests and no charge would be made.

TC2019/42.2 Planning Application –

- Application No: [19/01765/HOU](#) 4 Bush Place, Langport TA10 9PP*

RESOLVED – to approve.

TC2019/43 To receive written or oral reports from meetings attended by councillors on behalf of the Council

None

TC2019/44 To appoint additional Councillor to the following Committees

- Finance and Personnel (Chairman and Vice-Chairman plus 4 Councillors). Councillors appointed at Annual Town Council Meeting – A Donald, N French, J Dromgoole Plus Chair and Vice-Chair).

RESOLVED – to defer until next meeting

- Tourism and Marketing (To include Chairman and Vice-Chairman). Councillors appointed at Annual Town Council Meeting – J Dromgoole, C Dunn, S Glas and I Macnab (and footpath liaison officer). HEPC Councillor, LABG representative, lead Local Information Centre volunteer and Market Coordinator.

RESOLVED – to appoint Stephen Williams

TC2019/45 To appoint Councillors as representatives to the following outside bodies – a second Memorial Field representative

Organisation	No	Current Representative
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Memorial Field Management Committee	2	N French S Williams
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TC2019/46 Lead Councillor Roles - to appoint councillors to the following roles:

Councillor Role	Current Representative
Environmental (Green Champion)	Cllrs Tate
Amenities and events	Cllr Macnab
Lorry Watch	Find a volunteer
Christmas Lights	Cllr Saunders and Macnab
Youth and Community	Cllrs Williams
Projects (Skate park, Phone box and Clock)	Leave vacant

Cllr Dunn to liaise with Chair of HEPC about Kiosk

Grit Bin Monitor	Cllr Glas
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TC2019/47 The Langport River Project – to receive an update on the Langport River Project and Slipway.

River Project Group will meet tomorrow evening

Due to EA staff taking annual leave it is still unknown if the proposed walkway designs will be acceptable.

This means timings to meet funders deadline will be tight.

Table tennis table installed and being well used. Solar lighting also installed.

TC2019/48 Recommendations from Tourism and Marketing Committee – to receive recommendations from Tourism and Marketing committee

- i. Temporary sign detailing parking for Black/Huish Bridge car park

Items discussed:

- Short stay parking only not exceeding 12 hours
- No overnight parking
- Sign would not act as a deterrent.
- Sign not enforceable

RESOLVED – not to erect a temporary sign detailing parking restrictions for the car park at Black/Huish bridge.

- ii. Seek external funding for Canoe Trail

RESOLVED – to seek external funding for Canoe trail

- iii. to discuss disposal of waste and recycling.

RESOLVED – to defer until next meeting

TC2019/49 Council Policies –

- i. to consider adopting a Tree Policy.

RESOLVED – to adopt Tree Policy

To appoint Cllr Tate as tree warden

- ii. Review current Display and Advertising Policy (deferred from Council meeting 18th December 2018)

RESOLVED – to review at Tourism and Marketing Committee meeting on 11th September

- iii. To adopt Risk Management Policy taking recommendations from Finance and Personnel Committee following review of Financial risks.

Items discussed at Finance and Personnel Committee meeting

- Cost of insurance to cover staff sickness or long-term absence
- Checks on volunteers, staff and councillors e.g. DBS. Research costs involved.

RESOLVED – to adopt Risk Management Policy

TC2019/50 Finance - Town Council Year 2019/20 Year to Date Budget - to review and note the budget information for the year to date as of 30/06/2019. (Account & Audit Regulations 2015)

Items raised:

Payment to HMRC for amounts owed from tax year 2015/16 to date

RESOLVED – to note

TC2019/51 Finance – Bank Account Balances – to note the balances of the Council’s bank accounts as of 30/06/2019.

RESOLVED – to note

TC2019/52 Finance - Accounts for Payment and Income - to note items of expenditure and income for June.

Items discussed:

Use of electric charging point. To discuss at a future meeting donations for this and other services provided.

RESOLVED – to note

TC2019/53 Chairman’s Report – items of information.

Huish Episcopi Parish Council have a casual vacancy.

Received a complaint from a local business that items for sale at the Artisan market duplicated those sold in a local shop.

A quote for repairs to the Cricket Pavilion had been sought. A letter should be sent to Huish and Langport Cricket Club congratulating them on the good work they are doing and building on success of England’s Cricket World Cup win.

A list of repairs for Ridgway Hall had been compiled and s106 money would be applied for to carry out repairs.

To express the condolences of the Town Council on the death of Chris Osborne, a long time former Councillor and Chair.

Meeting closed at 9.25pm.

Signed:

Date: