



Notice of the next Town Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Langport Town Council**

Time... **7.00pm**

Date... **Tuesday 16 July 2019**

Place... **Town Hall, Ground Floor Meeting Room, Bow Street, Langport**

Councillors will be discussing all the items listed overleaf on the Agenda.

Deborah Speed

Deborah Speed
Town Clerk
9 July 2019

7.00pm (Prior to the start of the meeting)

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Langport. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration.

¹N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

Reports from County and District Councillors

The County and District Councillor is invited to give short oral reports on matters affecting Langport.

Langport Town Council

Councillors

Val Saunders – Chair

Benoit Buchy-Dury

Alan Donald

Janie Dromgoole

Caroline Dunn

Nicola French

Stephen Glas

Ian Macnab

Stephen Tate

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on recording of meetings by clicking [HERE](#)

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

LANGPORT TOWN COUNCIL – A G E N D A

TC2019/37 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

TC2019/38 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

TC2019/39 To approve and sign as a correct record the minutes of the Town Council Meeting held on Tuesday 18 June 2019 (LGA 1972 sch 12, para 41(1))

TC2019/40 Co-option of new councillors - to consider co-opting new councillors to fill the two vacancies on the Council.

TC2019/41 Appointment of Vice Chairman of the Council.

TC2019/42 Town Clerk's Oral Report – including use of delegated powers and update on progress since the last meeting

TC2019/42.2 Planning Application –

- i. *Application No: [19/01765/HOU](#) 4 Bush Place, Langport TA10 9PP*

TC2019/43 To receive written or oral reports from meetings attended by councillors on behalf of the Council

TC2019/44 To appoint an additional Councillor to the following Committees

- Finance and Personnel (Chairman and Vice-Chairman plus 4 Councillors). Councillors appointed at Annual Town Council Meeting – A Donald, N French, J Dromgoole Plus Chair and Vice-Chair).
- Tourism and Marketing (To include Chairman and Vice-Chairman). Councillors appointed at Annual Town Council Meeting – J Dromgoole, C Dunn, S Glas and I Macnab (and footpath liaison officer). HEPC Councillor, LABG representative, lead Local Information Centre volunteer and Market Coordinator.

TC2019/45 To appoint Councillors as representatives to the following outside bodies – a second Memorial Field representative

Organisation	No	Current Representative
Memorial Field Management Committee	2	N French

TC2019/46 Lead Councillor Roles - to appoint councillors to the following roles:

Councillor Role	Current Representative
Environmental (Green Champion)	Clrs Glas and Naden
Amenities	
Lorry Watch	Clr Jenkinson
Christmas Lights	Clr Saunders
Youth and Community	Clrs Dunn and Naden
Projects (Skate park, Phone box and Clock)	Clrs Dunn and Sandford

TC2019/47 The Langport River Project – to receive an update on the Langport River Project and Slipway.

TC2019/48 Recommendations from Tourism and Marketing Committee – to receive recommendations from Tourism and Marketing committee

- i. Temporary sign detailing parking for Black/Huish Bridge car park
- ii. Seek external funding for Canoe Trail
- iii. to discuss disposal of waste and recycling.

TC2019/49 Council Policies –

- to consider adopting a Tree Policy.
- Review current Display and advertising Policy (deferred from Council meeting 18th December 2018)
- To adopt Risk Management Policy taking recommendations from Finance and Personnel Committee following review of Financial risks.

TC2019/50 Finance - Town Council Year 2019/20 Year to Date Budget - to review and note the budget information for the year to date as of 30/06/2019. (Account & Audit Regulations 2015)

TC2019/51 Finance – Bank Account Balances – to note the balances of the Council's bank accounts as of 30/06/2019.

TC2019/52 Finance - Accounts for Payment and Income - to note items of expenditure and income for June.

TC2019/53 Chairman's Report – items of information.